

## LOGISTICS NOTE

### **CREWS 22<sup>nd</sup> Steering Committee meeting and visit in Malawi**

**Blantyre and Zomba**

**10-13 February 2026**

#### **Participation Confirmation**

If you have not already confirmed your participation, please do as soon as possible to the DCCMS, c/o Hussein Milanzi ([hmlanzi@metmalawi.gov.mw](mailto:hmlanzi@metmalawi.gov.mw) or call +295 999 645 888) with a copy to the CREWS Secretariat, c/o Elkaye Macasil ([MLKMacasil@wmo.int](mailto:MLKMacasil@wmo.int)).

#### **Meeting Venue & Hotel**

All meetings, including the 22nd CREWS Steering Committee meeting, will be held at the Sunbird Mount Soche Hotel, Blantyre.

Hotel Address:

Sunbird Mount Soche Hotel

Address: P.O. Box 376, Blantyre, Malawi

T: [+265885996521](tel:+265885996521) / [+265111773388](tel:+265111773388)

Email: [centralres@sunbirdmalawi.com](mailto:centralres@sunbirdmalawi.com)

Website: <https://www.sunbirdmalawi.com/>

#### **Hotel Accommodation**

Please book your own hotel at your convenience. Please see below hotel accommodation options:

##### **1. Sunbird Mount Soche**

Address: Glyn Jones Road, P.O. Box 284, Blantyre

Website: <https://www.sunbirdmalawi.com/hotels/sunbird-mount-soche.html>

Email: [muontsocheres@sunbirdmalawi.com](mailto:muontsocheres@sunbirdmalawi.com)

##### **2. Amaryllis Hotel**

Address: 2 Laws Road, Blantyre

Website: <https://amaryllishotels.com/>

Email: [reservations@amaryllishotels.com](mailto:reservations@amaryllishotels.com)

##### **3. Malawi Sun Hotel and Conference Center**

Address: 5 Robins Road, Blantyre,

Website: <https://www.malawisunhotel.com/Home>

Email: [info@malawisunhotel.com](mailto:info@malawisunhotel.com)

#### 4. Crossroads Hotel Blantyre

Address: Green Johns Street Blantyre, Malawi

Website: <https://www.crossroadshotel.net/>

Email: [btreservations@crossroadshotel.net](mailto:btreservations@crossroadshotel.net)

[btsales@crossroadshotel.net](mailto:btsales@crossroadshotel.net)

#### Flights

Participants are to arrange their own flights arrangement and to send their itineraries to the CREWS Secretariat c/o Elkaye Macasil ([MLKMacasil@wmo.int](mailto:MLKMacasil@wmo.int)). Please review the itinerary, your full name in the tickets, any connecting stops and transit visa requirements. Airline flights can fill up fast; to avoid any last-minute change, please confirm your itinerary promptly.

Once you have arrived in Blantyre, please send an email to Hussein Milanzi ([hmilanzi@metmalawi.gov.mw](mailto:hmilanzi@metmalawi.gov.mw)) with a copy to Elkaye Macasil at [mlkmacasil@wmo.int](mailto:mlkmacasil@wmo.int)

#### Transportation during the Visit

The **Department of Climate Change and Meteorological Services (DCCMS)**, **World Meteorological Organization (WMO)** and the **World Bank**, will organize transportation services including airport transfers and for the planned field visits.

#### Visas

Participants who require visas/ visa support letters should kindly send their passport details to Hussein Milanzi ([hmilanzi@metmalawi.gov.mw](mailto:hmilanzi@metmalawi.gov.mw)) with a copy to the CREWS Secretariat attention to: Elkaye Macasil ([mlkmacasil@wmo.int](mailto:mlkmacasil@wmo.int)), Catherine Thompson ([cthompson@wmo.int](mailto:cthompson@wmo.int)) and Rhodaline ([rtettehnarh@wmo.int](mailto:rtettehnarh@wmo.int)). The **Department of Climate Change and Meteorological Services (DCCMS)**, will facilitate the visa on arrival requests with the **Malawi Ministry of Foreign Affairs**.

#### Health Protocols

**Travelers are advised to ensure routine vaccinations are up to date prior to travel.** Under the International Health Regulations, a valid Yellow Fever vaccination certificate is required for travelers over one year of age arriving from countries with risk of yellow fever transmission, as well as for travelers who have transited for more than 12 hours through an airport in a country with risk of yellow fever transmission. **Malaria prevention is recommended, and travelers should consult a healthcare provider for appropriate prophylaxis. Basic health precautions, including drinking bottle or treated water and observing food hygiene practices, are advised. Travelers should carry personal medication and copies of prescriptions. In case of medical emergencies, ambulance and emergency health services are available on 998.**

## Weather information

February conditions in Malawi are generally warm and humid, with intermittent to heavy rainfall, especially in the afternoons and evenings. Daytime temperatures typically range between 15–30°C, with slightly cooler conditions in Zomba due to higher elevation. Rain showers can be heavy at times and may affect road conditions, particularly during travel to Zomba and Zalewa. Participants are advised to pack light, breathable clothing, a light rain jacket or umbrella, comfortable waterproof footwear, and a light sweater for cooler mornings and evenings.

## Security information

Blantyre and Zomba are generally calm; however, travelers are advised to exercise standard personal security precautions at all times. Avoid walking alone at night, keep valuables secure, and use official transport, recommended drivers, or hotel-arranged taxis. Travelers should carry a copy of identification, comply with local laws and regulations, and follow guidance provided by host institutions and local authorities. In case of a security emergency, travelers may contact the police by dialing 997 or 990 or use the following local police station contacts: **Zomba Police Station (0887 393 664), Lilongwe Police Station (0887 393 667), and Blantyre Police Station (0887 393 650)**.

## Currency

The local currency in Malawi is the Malawian Kwacha (MWK). Foreign currency, particularly United States Dollars (USD), can be exchanged at commercial banks, authorised bureaux de change, and major hotels, mainly in Lilongwe and Blantyre. Currency exchange services are also available at the airport; however, exchange rates are generally less favourable. Credit and debit cards are accepted in some hotels and restaurants; however, cash remains widely used, especially in Zomba and for local transport and incidental expenses. Travelers are therefore advised to carry small denominations of cash to facilitate daily transactions.

## Communication

Mobile phone coverage is generally available in **Lilongwe, Blantyre, and Zomba**, with variable connectivity during travel between locations. Participants are advised to ensure their mobile phones are **unlocked for local SIM cards** or have international roaming enabled. **Local SIM cards can be purchased at the airport**, with Airtel being a commonly used provider. **eSIM services may also be used**, subject to device compatibility. Internet access is available in most hotels, though connection quality may vary.

## Contacts

Hussein Milanzi, Department of Climate Change and Meteorological Services

[hmilanzi@metmalawi.gov.mw](mailto:hmilanzi@metmalawi.gov.mw) / +295 999 645 888

Joshua Ngaina, Acting Regional Representative for East and Southern Africa, World Meteorological Organization

[ingaina@wmo.int](mailto:ingaina@wmo.int) / + 254 726 792701

Mrs. Elkaye Macasil, Senior Programme Officer, CREWS Secretariat  
[mlkmacasil@wmo.int](mailto:mlkmacasil@wmo.int) / + 41 79859303