**Annex 1 – Template for CREWS Action Presentation Note**

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| **Action Title** | *[Name of the Action]* |
| **Country(ies)** | *[Country or countries, in the case of a regional Action]* |
| **Partner Country Entity / Entities** | *[Ministry/Agency/Entity within Partner Country/ies; main point(s) of contact and contact details]* |
| **Implementing Partner *(if submission by Implementing Partner)*** | *[Implementing partner, including main point(s) of contact and contact details]* |
| **Implementing Partner Requested *(if submission by Partner Country)*** | *Select at least 1:* [ ]  World Bank/GFDRR[ ]  WMO [ ]  UNDRR[ ]  No preference *[Please note that the requested Implementing Partner is not guaranteed; the Secretariat will review the nature of the Action and determine the most appropriate Implementing Partner, and the Implementing Partner will also need to confirm interest and availability to proceed with the Action Presentation Note in partnership with the Partner Country]* |
| **Action Type**  | *Select at least 1:* [ ]  Continued Assistance[ ]  Analyses and Assessments [ ]  Advisory Services[ ]  *Support to Project Preparation* |
| **Early Warning System Element(s) Supported** | *Select at least 1:*[ ]  Monitoring, detection, analysis and forecasting of hydro-meteorological hazards providing lead-times for action.[ ]  Dissemination of timely and authoritative warnings [ ]  Preparedness and response plans triggered by warnings and weather and climate predictions. [ ]  Disaster risk knowledge based on the systematic collection of data and disaster risk assessment.*[Optional: provide additional information as relevant]* |
| **Contributions to CREWS Programming Principles and Results Framework** | **CREWS Programming Principles addressed:** *Select all relevant:* [ ]  People-centered[ ]  Gender-responsive[ ]  Promotes Coherence [ ]  Leverage **CREWS Results Framework Outputs to which the Action is expected to contribute to:***Select at least one:*[ ]  A country and/or region has developed or strengthened legislative and/or institutional frameworks to support and sustain multi-hazard early warning systems.[ ]  Multi-hazard needs, gaps and priority assessments, analyses, and related investment plans for early warning systems in a country or region are driven by CREWS financing.[ ]  Partnerships and cooperation frameworks developed for financing and scaling up support to multi-hazard early warning systems. [ ]  Risk information and tools generated by countries to enable the delivery of impact-based early warnings. [ ]  Monitoring, analysis and forecasting of hazards that threaten the country/region are improved and sustained by the countries.[ ]  Warnings are communicated by the countries based on common alerting protocols under agreed standard operational procedures (SOPs) [ ]  Warnings are received, understood and acted upon based on co-produced preparedness and response plans by the countries. [ ]  People of different backgrounds, gender, youth, older persons, people with disability, poor, marginalized, displaced and non-native, as well as related institutions have co-produced climate and weather information products tailored to their needs. [ ]  Private sector is engaged to foster innovation and sustainability in delivery of early warning services.**CREWS Programme Indicators to which the Action is expected to contribute to:***Select at least one:*[ ]  Forecasting and warning capacity [ ] Use of risk information[ ]  Capacity to disseminate warnings. [ ]  Capacity to prepare for and respond to warnings.*[Optional: provide additional information as relevant]* |
| **Specific Action and Objectives** | *[Max. 250 words describing the requested Action and the Objectives]* |
| **Need and Rationale** | *[Max. 250 words articulating why the Action is needed and how it contributes to the country’s early warning system efforts; if Cont. Ass., how it builds on CREWS Project]* |
| **Alignment** | *[Max. 250 words articulating the alignment between the requested Action and existing/ongoing projects, programs, plans and commitments (e.g., EWS projects supported by bilateral or multilateral funds, NAP, NDC, efforts within the Santiago Network)]* |
| **Timeframe** | *[Projected duration, in months; must be less than 12 months or include justification for longer duration (e.g., if linked to another project that extends beyond 12 months)]]* |
| **Action Cost *(To be completed by Implementing Partner)*** | *[Action amount requested in USD, including Implementing Partner fees]* |
| **Attachments** | *[Country Endorsement Letter or similar[[1]](#footnote-1) if submission by Implementing Partner]**[Detailed Activity List to be provided by Implementing Partner]**[Detailed Budget to be provided by Implementing Partner]* |

1. This can include existing Letters or Frameworks in place between the Implementing Partner and Partner Country or Countries in the event that the scope of engagement includes the specific early warning system Action being requested. For Regional Action requests, the Endorsement Letter or similar existing Letter or Framework can originate from relevant regional institutions. [↑](#footnote-ref-1)